

Big Rock Primary School Board of Trustees
Policy
Pupil attendance

PURPOSE

To maintain the continuity of learning and to help ensure the safety and well being of pupils.

OBJECTIVES

- 1 Parents notify the school office by email, telephone or in person if their child is to be absent from school.**
- 2 The school checks any unexplained absences by phone.**
- 3 Children under the age of six are not legally required to be enrolled, but once they have started school are subject to all attendance regulations.**
- 4 The Principal is responsible for taking necessary action in the case of truancy with consultation as appropriate with the Board Chairperson.**
- 5 Cases of chronic long term absences to be referred to the relevant Truancy Services.**