

Big Rock Primary School Board of Trustees
Policy
CHILD PROTECTION

AIM

To ensure that all children attending Big Rock Primary School are safe from harm and abuse (emotional, physical, sexual or neglect)

RATIONALE

The first priority of Big Rock is to provide a safe environment for all children, so that they are best able to learn and grow to their full potential.

Big Rock will also act as advocate for all children in the case of harm or abuse.

The following procedures will assist us in achieving our goal of providing a safe environment.

OBJECTIVE 1 SAFE RECRUITMENT OF STAFF

PROCEDURES

- All positions will be advertised in either the NZ Education Gazette (Teaching) or the Otago Daily Times (Support Staff)
- All applicants who have been shortlisted will have at least 2 referees contacted
- All applicants will provide 2 forms of identification
- All successful applicants will have qualifications verified
- Successful applicants will be police vetted
- Successful applicants contracts will include that the contract only applies if the police vet comes through clear
- Successful teaching applicants will be cross checked with the Education Council

OBJECTIVE 2 REPORTING OF NEGLECT, HARM OR ABUSE

PROCEDURES

- All staff will undertake training in recognising signs of neglect or abuse
- All staff may report concerns of neglect/harm/abuse to 2 senior staff members or Board Chair
- All staff have the right to directly report neglect/harm/abuse to Oranga Tamariki or the Police
- Where appropriate, suspected cases of neglect or harm will be discussed and reported to either, whanau, Oranga Tamariki or Police
- Children deemed to be at risk of harm, abuse or neglect will be closely monitored by teaching staff

OBJECTIVE 3 PARENTAL VOLUNTEER RECRUITMENT AND MANAGEMENT (INCLUDES TRANSPORTATION)

PROCEDURES

- All whanau assisting on trips must be known to school staff
- All whanau transporting children must have a full drivers licence
- All vehicles must have a current Warrant of Fitness and be fully registered
- Children seven and under must use a car booster seat or equivalent, consideration should be given to children under 148cm with parental discretion
- Whanau attending overnight trips will be police vetted and only able to attend if comes back clear

OBJECTIVE 4 SAFE WORKING PRACTICES

PHYSICAL CONTACT WITH CHILDREN

PROCEDURES

- Consoling an upset child
- Lifting when injured to a safer location
- Assessing an injury
- High five!
- Shaking hands in congratulations
- Assisting with biking and surfing

SOCIAL MEDIA AND TECHNOLOGY

- Big Rock utilises the N4L internet filter system
- Children are not permitted to use cell phones at school between 9-3
- Staff are not to give cell phone numbers to children
- Staff are not to befriend students on social media
- Safe use of internet/social media information will be provided via newsletter/website as it becomes available.

INTIMATE CARE

- Designated staff (Junior class teacher, teacher aide) will assist in showering, changing of clothes (pool) In most severe cases parents will be contacted
- It is expected that children will apply their own sunscreen as age appropriate